

# Member Application Form

KEY IN INFORMATION, INSERT DIGITAL SIGNATURE AND RETURN FORM BY EMAIL

ALTERNATIVELY, PRINT OFF THE FORM, WRITE IN BLOCK CAPITALS USING BLACK INK AND SIGN

## Personal Details

|   |  |               |  |                       |  |
|---|--|---------------|--|-----------------------|--|
| Title   |  | First Name(s) |  | Family Name           |  |
| Home Address Line 1                                     |  |               |  | Personal Mobile       |  |
| Home Address Line 2                                     |  |               |  | Personal Email        |  |
| Home Address Line 3                                     |  |               |  | Home Telephone        |  |
| Town/City   |  |               |  | Gender                | MALE / FEMALE/NON-BINARY/NOT DISCLOSED |
| County/State  |  |               |  | Date of Birth         |  |
| Post/Zip Code   |  |               |  | Non-IFE Post Nominals |  |
| Country   |  |               |  | Your local branch     |  |
| Current IFE Membership Grade and Number (if applicable) |  |               |  |                       |  |
| Work Address Line 1                                     |  |               |  | Work Mobile           |  |
| Work Address Line 2                                     |  |               |  | Work Email            |  |
| Work Address Line 3                                     |  |               |  | Work Direct Dial      |  |
| Town/City   |  |               |  | Job Title             |  |
| County/State  |  |               |  |                       |  |
| Post/Zip Code   |  |               |  |                       |  |
| Country   |  |               |  |                       |  |

|                            |             |
|----------------------------|-------------|
| Preferred Contact Details: | Home / Work |
|----------------------------|-------------|



**Current Employment**

|  |   |
|--|---|
| Current employment status (delete as appropriate)  | Employed / Self-Employed / Retired / Unemployed / Student in full time employment / Student not in full time employment / Other |
| Number of years in fire-related work   |   |
| Company Name   |   |
| Reporting To   |   |
| Date Employment Started  | dd/mm/yyyy  |
| Those Reporting Directly To You  |   |
| Your Main Responsibilities*<br><b>*Please include plenty of detail regarding your personal role and responsibilities</b> |   |

**Previous Employment**

|                            |  |
|----------------------------|--|
| Company Name               |  |
| Job Title                  |  |
| Date Employment Started    |  |
| Date Employment Finished   |  |
| Your Main Responsibilities |  |

Please copy and repeat this table as necessary.



**Academic/Professional Qualifications**

Please ensure you have read the Qualification Guidance available [here](#) and have **attached certificates** as evidence of qualifications obtained needed to apply for this grade of membership

| IFE Units/Qualifications |  | Year obtained |  |
|--------------------------|--|---------------|--|
|--------------------------|--|---------------|--|

|                            |  |                 |  |
|----------------------------|--|-----------------|--|
| Name of College/University |  |                 |  |
| Name of Course             |  |                 |  |
| Course Start Date          |  | Course End Date |  |
| Qualification              |  |                 |  |
| Name of College/University |  |                 |  |
| Name of Course             |  |                 |  |
| Course Start Date          |  | Course End Date |  |
| Qualification              |  |                 |  |

Please copy and repeat this table as necessary.

**Other Professional Body Memberships**

Please ensure you have attached evidence of other memberships.

|                             |  |                   |          |
|-----------------------------|--|-------------------|----------|
| Name of Professional Body   |  |                   |          |
| Grade / Class of Membership |  | Evidence attached | Yes / No |

Please copy and repeat this table as necessary.



**General Data Protection Regulation (GDPR)**

The Institution of Fire Engineers (IFE) takes your privacy seriously and treats all personal information in accordance with EU/UK data protection legislation. When completing this form, the IFE requests the minimum information necessary to process your application. The information you provide in this application form will be used by the IFE and its representatives for administrative and membership purposes or as required by law. Please view our Privacy Policy [www.ife.org.uk/privacy](http://www.ife.org.uk/privacy) for more information.

**APPLICANT'S STATEMENT**

I certify that all statements and answers given on this form and any attachments thereto are to the best of my knowledge true in substance and are made in good faith. I agree that I shall abide by the IFE's Rules of Membership, the IFE Code of Conduct, the IFE Memorandum and Articles of Association and the byelaws, as they now are or as they may hereafter be. Where I do not, I agree that the IFE may take such action as is permitted in accordance with those regulations and policies.

|                        |  |      |  |
|------------------------|--|------|--|
| SIGNATURE OF APPLICANT |  | DATE |  |
|------------------------|--|------|--|

**Please return completed application (by email), evidence of study and fee to:**

The Institution of Fire Engineers (UK) Malaysia Branch

E: [info@ife.org.my](mailto:info@ife.org.my)

T: 03-91012255

For further information, visit [www.ife.org.uk](http://www.ife.org.uk)





|                             |            |            |  |  |
|-----------------------------|------------|------------|--|--|
|                             |            |            |  |  |
|                             |            |            |  |  |
|                             |            |            |  |  |
|                             |            |            |  |  |
|                             |            |            |  |  |
|                             |            |            |  |  |
| <b>Totals</b>               | <b>hrs</b> | <b>hrs</b> |  |  |
| <b>Informal hrs ÷<br/>2</b> |            |            |  |  |
| <b>Grand Total</b>          | <b>hrs</b> |            |  |  |



## MIFireE IPD Report

**IPD OBJECTIVES and SUPPORTING EVIDENCE:** With direct reference to the IFE MIFireE competencies, which are based on the MIFireE IPD objectives (see document: MIFireE Grade Initial Professional Development (IPD) Report Guidance), please provide in the boxes below the best evidence of your experience.

Applicant's Name:

Date:

Career Episode 1

Project title -

Summary (200 words max.)

Please enter your succinct answer here

Career Episode 2

Project title -

Summary (200 words max.)

Please enter your succinct answer here

Career Episode 3

Project title -

Summary (200 words max.)

Please enter your succinct answer here

Career Episode 4

Project title -

Summary (200 words max.)

Please enter your succinct answer here

Career Episode 5

Project title -

Summary (200 words max.)

Please enter your succinct answer here

Career Episode 6

Project title -

Summary (200 words max.)

Please enter your succinct answer here

**Objective A:** Use a combination of general and specialist fire engineering knowledge and understanding to apply existing and emerging technology.

A1 How have you maintained and extended a sound theoretical approach to the application of technology in fire engineering practices?

Please enter your succinct answer here

A2 How have you used a sound evidence-based approach to problem solving and contributed to continuous improvement?

Please enter your succinct answer here

**Objective B:** Apply appropriate theoretical and practical methods to design, develop, manufacture, construct, commission, operate and maintain fire engineering products, processes, systems, and services.

B1 How have you identified, reviewed, and selected techniques, procedures and methods to undertake fire engineering tasks?

Please enter your succinct answer here

B2 How have you contributed to design and development of fire engineering solutions?

Please enter your succinct answer here

B3 How have you implemented design solutions and contributed to their evaluation?

Please enter your succinct answer here

**Objective C:** Provide technical and commercial management.

C1 How have you planned for effective project implementation?

Please enter your succinct answer here

C2 How have you managed the planning, budgeting and organisation of tasks, people and resources?

Please enter your succinct answer here

C3 How have you managed teams and developed staff to meet changing technical and managerial needs?

Please enter your succinct answer here

C4 How have you managed continuous quality improvement?

Please enter your succinct answer here



**Objective D:** Demonstrate effective interpersonal skills.

D1 How have you communicated in English with others at all levels?

Please enter your succinct answer here

D2 How have you presented and discussed proposals?

Please enter your succinct answer here

D3 How have you demonstrated personal and social skills?

Please enter your succinct answer here

**Objective E:** Demonstrate a personal commitment to professional standards, recognising obligations to society, the profession and the environment.

E1 How have you complied with relevant Codes of Conduct?

Please enter your succinct answer here

E2 How have you managed and applied safe systems of work?

Please enter your succinct answer here

E3 How have you undertaken engineering activities in a way that contributes to sustainable development?

Please enter your succinct answer here

E4 How have you carried out the continuing professional development necessary to maintain and enhance competence in your areas of practice?

Please enter your succinct answer here

E5 How have you exercised responsibilities in an ethical manner?

Please enter your succinct answer here